

Home School Agreement

The Fermain Academy aims to provide a bespoke holistic approach to education to engage, support and achieve with every student. Through small class sizes and specifically designed curriculum pathways, students get a fresh start and are pushed to reach their full potential.

Purpose

All schools and academies have a Home-School Agreement. The purpose of this agreement is to set out, in broad terms how students, parents and the academy should work together to ensure that every student has the opportunities to achieve the highest levels of attainment possible. Academy students and parents are all asked to sign this document to demonstrate that they endorse the general principles that are set out within it and to show how we all work together for the educational benefit of your child.

Student

I shall try to:

- Attend every day on time expecting to work hard.
- Always do my best in all areas of my schoolwork, both in lessons and at home.
- Be ready to learn in every lesson.
- Follow the Positive Behaviour Policy and Academy Dress Code.
- Take advantage of all opportunities offered to me by the academy, both within and outside lessons.
- Show respect for all members of the school and all property within the school.

Parent/Guardian

I/We shall try to:

- Encourage my/our child's regular, punctual attendance with proper equipment.
- Encourage my/our child's learning through homework and other activities.
- Attend parents' evenings and consultation evenings concerning my/our child's progress.
- Get to know and take interest in my/our child's life at school.
- Make the school aware of any concerns that might affect my/our child's progress.
- Support the school's Positive Behaviour Policy and Uniform Code.

Staff and Governors

We shall try to:

- Care for your child's safety and happiness.

A member of:

- Create a good environment for learning.
- Act as role models for your child in punctuality, being prepared for lessons and relationships with other members of the school community.
- Encourage and motivate your child to do the very best they can.
- Keep you informed about your child's progress, homework, and about general school matters.
- Be open and welcoming and offer opportunities for you to become involved in school life.

Positive Handling

All positive physical interventions are in accordance with 'Guidance on the use of Reasonable Force in School' (DFES 1998 and updated in 2012), and the guidance set out in Section 93 of the Education and inspections Act 2006. Positive handling techniques are adopted in response to Team Teach training.

If a child is exhibiting violence and/or acute levels of distress it may be appropriate and in the best interests of the individual and their peers to remove the 'audience' and take the peer group somewhere safe and quiet till the crisis is over. The wellbeing of all our Learners is paramount. We acknowledge that during positive physical interventions a learner may be hurt. Minor bruising or marks may occur during the process of positive physical intervention. Whilst this is always avoided wherever possible, this outcome is preferable to more severe physical harm to the child in crisis resulting from their behaviour, or serious harm occurring to another individual as a result of the incident.

Our commitment to safe, positive handling includes:

- Monitoring and evaluating our responses to challenging behaviour, with particular regard to monitoring the use and effectiveness of any positive physical interventions.
- Reviewing any positive handling plans that may be in place for individual Learners at agreed intervals that allow for swift adaptations to be made to meet the child's needs
- An acknowledgement of our duty of care to all pupils and that sometimes it may be necessary to use a positive handling technique to safeguard a student or students in crisis; or the learners, adults or property at risk from a student in crisis.
- All positive physical interventions are for the minimum amount of time, using the lightest possible hold and are reasonable, proportionate and necessary.
- All positive physical interventions are recorded and stored in line with the data protection act, and parents/carers are made aware of the use of such interventions if/when they occur. It is the responsibility of the staff member to report incidents directly to the Principal or, in his absence, the Deputy Principal.

A member of:

Searching

The School has the right to search any student, without consent, where we have reasonable grounds for suspecting that the student may have prohibited item(s). These Items are: Knives or weapons, Alcohol, Illegal drugs, Stolen items, Tobacco and cigarette papers, Fireworks, Pornographic images, any article that the member of staff reasonably suspects has been, or is likely to be, used to commit an offence or to cause personal injury to, or damage to the property of, any person (including the student).

Behaviour & Restorative Practice

We work hard to support all students with their learning and expect the school behaviour code to be followed and all work to be completed. If a student does not complete all their learning during the day they will be kept in during lunch (lunch will still be provided) or behind after school, until the set work has been completed (all students will be home by the latest time of 10pm & transport will be provided by school from door to door). You will be contacted during the day to make you aware of your child being kept behind and allow you to make us aware of any emergency appointments and/or unmissable events.

Photography & Video

Students' photographs add colour, life and interest to articles promoting school activities and initiatives. Making use of photographs for publicity materials and to promote the school in the press can increase Student motivation and staff morale, and help parents and the local community identify and celebrate the Academy's achievements. However, photographs must be used in a responsible way. The Fermain Academy will always respect children and parents' rights of privacy and be aware of potential child protection issues.

We will need to take images to document progress made in lessons for portfolio work, however, we do ask permission for the following uses:

May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes etc?	Yes	No
May we use your child's image on our school website and school social media?	Yes	No
May we record your child's image on video?	Yes	No
May we allow your child to appear in the media as part of school's involvement in an event?	Yes	No
Parent/Guardian Print Name		Date
Parent/Guardian Signed		

Academy Dress Code & Student Code of Conduct

Students should be smart, and dressed appropriately for a place of learning.

1. Students can wear jeans, smart denim is fine. Any form of ripped clothing is not permitted.
2. Smart tracksuits are allowed providing they are not ripped and not depicting anything in section 7
3. Trousers should be worn at waist height, not off (or below!) the hips.
4. Students can wear shorts in the summer months. We ask you not to wear sports shorts or 'hot pants' at any time of the year. Leggings should be of good quality.
5. Students should not wear cropped or low cut tops. Miniskirts should be no higher than just above the knee.
6. Dressing for the beach is not appropriate.
7. Students should not wear clothing items with bad or offensive language, that which depicts motifs of a drug culture or images that depict an individual in revealing and or inappropriate poses.
8. Headwear is not to be worn inside school buildings including 'hoodies' being up – unless for religious or medical reasons.
9. Sensible jewellery can be worn (facial jewellery such as eyebrow studs and nose/lip studs may not be acceptable this is at the discretion of the Principal or Deputy Principal).
10. Make-up should be light and natural.
11. If leather items such as jackets, trousers or boots are worn they should be without motifs, studs or metallic decorations.

Although we appreciate style and individuality, please respect the fact that this is still a school and consequently ask you to abide by the rules of the dress code, which is still very flexible and allows plenty of scope for self-expression. Student/Academy Agreement Students act as role models around the school by:

- Being polite and supportive to peers and younger students as well as teaching and support staff. Sexist, racist or homophobic words and behaviour are not acceptable.
- This is a non-smoking environment; smoking is not permitted in or around the vicinity of the academy, including the recreational ground and car parks. This includes the use of Vapes
- No alcohol, drugs or any drug related culture (including legal highs) should be brought into the school environment or taken/purchased on school trips. There should be no consumption of alcohol and students are not to visit Public Houses.
- The use of mobile phones/iPods etc is not permitted during the school day unless for a specific person and informed by parent/carer in advance

We expect all students to use school facilities in an appropriate way by:

- Looking after the common areas and in particular clearing away rubbish into the bins, reporting any damage or destruction of property immediately and have no feet on chairs or tables.
- Signing out if leaving the school site and signing back in on their return are strictly agreed between the Principal and or Deputy Principal and Parents/Carers.

Students should develop a mature work ethic, which includes: Attending and being punctual to all timetabled lessons, registration, briefings

Attendance

The placement at the Fermain Academy is subject to attendance, if attendance drops below 90% there will be a review and should it continue to drop below 85% attendance the placement may be terminated.

The Academy will work hard to provide an engaging relative curriculum to help students learn and be part of the learning, however, it is a legal requirement for all young people to be in education or training until the age of 18. Students and their parents/carers need to be aware that attendance needs to be above 90% or the county may choose to pursue legal action against individuals. In this case, parents may be fined up to £1,000 for non-attendance.

Should a student not be able to attend school on a particular day the Academy should be made aware as soon as possible and appropriate documentation may be needed for sustained or consistent periods of absence.

School Trips

I give permission for my child to be taken off the school premises for educational/reward trips. For larger whole school trips and residential visits, letters of consent will be sent home prior to the event.

Student			
Print Name		Date	
Signed			

Parent / Carer			
Print Name		Date	
Signed			

A member of:

Fermain Academy Staff Member			
Print Name		Date	
Signed			

Placement Trial and Review

The Fermain Academy recognises that not all students will necessarily thrive within the ethos and culture of the alternative provision offered and that for some people other forms of provision will be more suitable. For this reason, there will be a full induction offered on the basis of a temporary placement so that the suitability of the placement can be assessed.

The initial trail will be carried over a six-week period though the academy may decide to bring the review point forward if the provision can be seen as unsuitable within the trial period.

Six Week Review Meeting Date:	
--------------------------------------	--

Medical Form

This document is designed to obtain a detailed insight into your child's needs so that the Academy will be able to provide the specific care whenever is needed. We will use this as an acceptance form for educational trips during the day that you will be made aware of prior to them taking place.

Child's Name	
Date of Birth	

Does your child suffer from any of the following?		
Asthma	Yes	No
Diabetes	Yes	No
Heart disorders	Yes	No
Back pain	Yes	No
Severe PMT / Period pain	Yes	No
Allergies	Yes	No

Does your child have any medical condition that may affect him/her during a visit?	Yes	No
If yes, please give details		

Does your child have any allergies to medication?	Yes	No
If yes, please give details		

Is there any non-prescription medication or lotions that your child may NOT be given?	Yes	No
If yes, please give details		

Has your child had a recent illness or suffered an accident that staff should be aware of.	Yes	No
If yes, please give details		

To the best of your knowledge, has your son/daughter been in contact with any contagious or infectious diseases or suffered from anything in the last four weeks that may be infectious/contagious.	Yes	No
If yes, please give details		

Do we have permission to give paracetamol / ibuprofen were deemed necessary?	Yes	No
--	-----	----

Does your child have long term prescribed medication that they will need to take in school?	Yes	No
If yes, please complete an Individual Health Care Plan	Date Completed	

Parent / Carer			
Print Name		Date	
Signed			

Contact Details

Parent / Carer Contact Details

Name	
Home Address	
Telephone Number (Home)	
Telephone Number (Mobile)	
Email	

Alternative Emergency Contact Details

Name	
Home Address	
Telephone Number (Home)	
Telephone Number (Mobile)	
Email	

Family Doctor

Name	
Surgery	
Address	
Telephone Number	

Privacy Statement

Introduction

Everybody has a right to have their personal information kept confidential, this includes the children who attend The Fermain Academy (TFA) and their families. The school is committed to protecting pupils' and families' privacy. These rights are also part of the law, the General Data Protection Regulation which is a European Union regulation that the UK government has decided to keep into the future.

Why do we keep data?

The School uses data (personal information) for the following main reasons:

- To record who is on the school roll (our admissions)
- To record school attendance
- To assess how well pupils are attaining and to predict how they might attain in the future
- To help keep children safe and healthy (protecting pupils' welfare and support personal growth)
- To make sure that we give equal treatment to all children
- To support the social life of the school community

The school receives most data, works with it, stores it and shares it with others on the legal basis of Public Task. This means that these activities are tasks that the school has to carry out. The school will ask for families for consent to our using other data, such as photographs.

Keeping your information private

The school will make every effort to keep your information private. We will lock away paper records and make sure that the computer systems are secure. We will work hard to:

- Prevent any data being lost
- Prevent any data being stolen
- Prevent any data from being deleted inappropriately
- Prevent data being seen by people who have no right to see it
- Prevent data being altered inappropriately

The school receives confirmation from other parties who have access to pupil data (for example a company may help the school to analyse pupil attainment) that they comply with the General Data Protection Regulation.

To help keep children safe it is important that the adults looking after children know if there are any health issues that they have. Although we will share this information, we will only share it with people who need to know it to keep your children safe and healthy.

The school has asked Nic Brindle, Principal, to look after pupils' information. We have also appointed a Data Protection Officer who advises and visits the school. He is Mr Stygall who works for a company called Safeguarding Monitor. He has been a head teacher. The Governing Body has a governor who also looks after pupils' information. Their name is Robert Halsall.

Families' Data

The sort of data that is personal or sensitive and which should be kept private includes:

- Your family's full name, address and other contact details
- Anything to do with health and welfare
- Anything to do with your religion (if you follow a religion) and your ethnicity
- How your children are getting on in school

The school will ask every family to play their part in protecting other people's personal information (or data) which is why we ask all the children in Key Stage 2 to sign an Acceptable Use Policy. The children and their families have the right to have their data kept confidential and we ask you to share the duty to maintain other people's confidentiality.

The school might have to change this notice if there are changes to the law or if the school decides policy changes are needed. The full version of this document is available on the school's website.

Parent / Carer			
Print Name		Date	
Signed			